



East Point  
Academy

# Returning to school: A guide for pupils

## Introduction

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We look forward to having you back at school and know that some of you will have worries and concerns about how things have changed. We have put this booklet together to explain some of the changes we have made to keep you as safe as possible.

It is important you follow the new procedures put in place - they help to make sure our entire school community is as safe as possible.

Please read through this booklet so you know what to bring to school, where you need to go and the new rules you must follow.

It is important that everyone works together and follows these rules. We are looking forward to seeing you all soon.

# Your new timetable

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You will attend school part-time. When you are not at school, you will need to continue with your remote learning.

We will be sharing an updated timetable, which includes the time you should arrive at school, very soon. It is important you only come to school on your designated days, at the set time.

# What is social distancing?

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Social distancing means you must stay 2 metres away from another person. It is important you socially distance so that you, your friends, teachers and the wider community are as safe as possible.

We have set up groups - known as bubbles - which you will stay in throughout the school day. That includes during lessons, lunch time and break times.

Even within your group, you will have to stay 2 metres apart. To help with this, desks will also be 2 metres apart.

Your teachers know how unusual it is to have to stand so far away from a friend, we have to do it too. We know it does not feel normal, but we need to do it.

You must also be mindful to limit the surfaces you touch and your personal hygiene, washing hands, coughing and sneezing into your elbow (not hands).

If you do not socially distance, or follow the rules, you will be asked to leave school.

# Preparing to return to school

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## Uniform changes

You need to wear your usual school uniform - the changes are that blazers are optional and ties must not be worn.

It is important that you wash your uniform at the end of each day, before wearing it again, to keep everyone as safe as possible.

## What to bring with you

You must only bring essential equipment to school. You need to bring your basic writing equipment - a black/blue biro, pencil, pencil sharpener, ruler and eraser. You must not share your equipment.

You will also need to bring a breaktime snack, packed lunch and drink.

# Arriving at EPA

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It is important to follow social distancing rules on your journey to the academy. We understand it might be the first time you've seen your friends in a few weeks, but you will need to social distance by staying two metres apart. You must not travel to school in groups.

## **Please make sure you arrive at the academy at your allotted time.**

- If you are arriving by car - use the one way system in the car park.
- If you are arriving by bike - dismount and walk your bike along the path, maintaining social distancing and put your bike in the marked racks. Then walk along the path maintaining social distancing - we have marked the path to help you.
- If you are arriving on foot - enter via the main gate and use the markings on the path to maintain your distance from others. You will then make your way to the entrance that you have been assigned to

# The school day

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## Lessons

**You will need to socially distance as you enter your classroom and use the hand sanitiser by the door. You will be allocated a desk and this is your desk for the entire day. You will return to this desk after each break in the day.**

You must bring your own stationary and won't be able to share or borrow any from your friends. If you don't have an item of equipment you must ask a member of staff. You will be provided with the paper and books to write in.

Your teacher will deliver the lesson from the front of the room, remaining in a designated zone. This will give you the opportunity to receive your lesson by your teacher in person and ask questions, while they socially distance.

Students will only be allowed to leave their classroom one at a time. You must sanitise your hands when you leave the room and before you return. Hand sanitiser will be available in every teaching space for you to use.

Classrooms will be cleaned thoroughly at the end of each day.

# Expectations and behaviour

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Behaviour is very important - and when you return to school, we want to help prepare you for your GCSEs. We expect you to maintain your good attitude, work ethic and behaviour. You are also expected to complete your remote online learning tasks, which will be set by your teachers.

## Our expectations include:

- Bring a positive attitude to every lesson.
- Show manners at all times - saying please and thank you, using appropriate language and being considerate of others.
- Treat other students and staff with respect and speak to other students politely.
- Put your hand up and wait before asking questions - do not shout out.
- Sit up straight, listen, ask and answer questions, never interrupt, track the teacher.
- Follow instructions and complete tasks to the best of your ability.
- Do not disrupt the learning of others.
- At the end of the lesson you must tuck in your chair, stand behind it in silence and wait to be dismissed.
- Follow all of the expected social distancing rules.
- Maintain high levels of personal hygiene in line with Covid-19 regulations.

## Toilets

Please use the toilet before you come to school. The toilets will be available at school, but we are trying to minimise the use of public facilities wherever possible. Toilets will be cleaned frequently throughout the school day.



## Break

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Your group will have a morning break, this will be staggered for each group to limit the number of people you come into contact with. You will need to bring your own snack in, if you wish to have something to eat and drink. Snacks will be eaten at your desk and then there will be the opportunity to go outside to a designated space for some fresh air.

Hands must be sanitised on the return to the classroom and you will return to your allocated desk.

## Lunch

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You will need to bring your own packed lunch which will be eaten at your desk and then there will be the opportunity to go outside to a designated space for some fresh air.

Hands must be sanitised on the return to the room and you will return to your allocated desk.



## End of the day

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At the end of the day you will be dismissed one at a time and exit the academy along the same route as you entered, sanitising your hands as you leave the school.

## When you get home

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Once you get home it is recommended that you remove your school clothes and put them straight in the wash and for you to have a shower. You must not wear the same school clothes to school again until they have been washed. This is an important step to protect everyone.

## Information for students

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It is important you follow these rules to ensure the safety of yourself and those around you.

Please make a conscious effort to try not to touch surfaces or other items as you move around the academy site.

## In the event of evacuation from the building

- Students will be escorted out of the building via the emergency evacuation route.
- Social distancing will be maintained during evacuation.
- Social distancing will be maintained at the fire meet point while registers are taken.
- Students will be escorted back to their designated classroom by the teachers, observing social distancing and hand sanitising when entering the room.

